**WRITTEN TESTIMONY**

Written testimony can be submitted by email to the committee. It can also accompany testimony that is delivered in person.

**BASIC TEMPLATE:**

1) Header on top of testimony with your name, the bill number and name, the date, committee testimony is for

2) Opening paragraph

* 1. Thank the committee
     + Thank you to the Chairs and Members of the Committee for the opportunity to testify today.
  2. Introduce yourself
     + My name is …
     + I am a resident of …
     + I have been a teacher/director/job title((if your job is relevant) or I am a parent
  3. Say whether you are supporting or opposing the bill
     + I am testifying today in support/opposition of bill number and name

3) Discuss why you are testifying on this bill

4) Include information from your program/your community

5) Conclude with a statement of reiterating your support or opposition

**IN-PERSON TESTIMONY**

Limited to 3 minutes. Don’t read your written testimony. Pick a few important points from the written testimony and highlight them for emphasis.

